



Health Services

LOS ANGELES COUNTY

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Deputy Director, Strategic Planning

February 5, 2014

TO: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

FROM:  Mitchell H. Katz, M.D.
Director



SUBJECT: **REQUEST FOR AN INFORMATION TECHNOLOGY
SUPPORT SERVICES MASTER AGREEMENT
(ITSSMA) WORK ORDER FOR A PROGRAMMING
CONSULTANT FOR DEPARTMENT OF HEALTH
SERVICES (DHS)**

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www.dhs.lacounty.gov

This is to advise the Board of my intent to request the Internal Services Department (ISD) to bid and execute a new one year ITSSMA Work Order (Work Order) for a Programming Consultant for Rancho Los Amigos National Rehabilitation Center (RLANRC), for the Rancho Rehabilitation Revolution (R³) Project (Project), with a Total Maximum Amount of \$300,000. This is a re-bid of a current Work Order No. 04-3023, which has been concluded. The Programming Consultant's responsibility at RLANRC was provided under ITSSMA Work Order No. 04-2377.

To ensure access to high-quality, patient-centered, cost-effective health care to Los Angeles County residents through direct services at DHS facilities and through collaboration with community and university partners.

In accordance with ITSSMA guidelines, prior notice to the Board is required for projects that exceed \$300,000. The total maximum amount of this Work Order request when added to the other two Work Orders related to the R³ Project, is \$599,999, which exceeds this threshold amount (See Attachment A).

BACKGROUND

The RLANRC Information Management Services Department supports approximately 1,400 computers throughout RLANRC. The systems are connected together on a Local Area Network (LAN) with remote access to mainframes, the DHS Wide Area Network (WAN), and the



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Internet. The Programming Consultant will continue to develop and support the R³ Project, which is a new way to transform the delivery of rehabilitation care for inpatients and outpatients that improves patient preparedness for discharge and improves continuum of care. This system is currently integrated with Affinity and will be interfaced to ORCHID. The Programming Consultant will utilize Microsoft.Net Framework, which includes re-writes/modifications of current applications, processes and procedures, as well as the development of new end-user reporting systems using VB.Net, Visual Studio 2003, Crystal Reports.Net, and client side scripts using Java scripts and ActiveX component tools.

JUSTIFICATION

RLANRC currently does not have sufficient Information Technology (IT) staff and has been unable to hire additional staff with the requisite technical skills and knowledge to perform the required tasks. As a result, RLANRC augments its workforce using ITSSMA consultants to supplement existing County IT staff. RLANRC requires a Programming Consultant with highly specialized training to ensure the systems continue to function properly.

Under the proposed Work Order, the Consultant will provide continued programming development and support services to users (physicians/therapists) and will eliminate any potential downtime that may arise. If RLANRC is not able to obtain the technical services and skill set provided by the Consultant, the lack of ongoing support of and enhancements to the R³ Project could adversely affect RLANRC's ability to effectively and efficiently carry out its required goals and objectives. DHS recognizes the need to reduce the long-term dependence on ITSSMA Contractors. This Work Order will be allowed to expire at the end of the one year term.

FINANCIAL IMPACT

The programming consultant's hourly rate will be determined during the bid process and pricing will be on a time and materials basis. The proposed maximum obligation will not exceed \$300,000 for 12 months. The funds for the Work Order are currently in DHS', ISD Customer Direct Fiscal Year 2013-14 Adopted Budget.

CLOSING

Consistent with ITSSMA policies and procedures, we are informing the Board of our intent to proceed with this Work Order. If no objection is received from the Board within ten (10) business days upon receipt of this Board notification, we will request ISD to proceed with this Work Order.

Each Supervisor
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If you have any questions or require additional information, please let me know or your staff may contact Kevin Lynch, DHS Chief Information Officer, at (213) 240-8128.

MHK:lr

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors
Chief Information Office
Internal Services Department

REVIEWED BY:



Richard Sanchez
Chief Information Officer

2/6/2014
Date

**RELATED ITSSMA WORK ORDERS FOR RANCHO REHABILITATION
REVOLUTION (R³) PROGRAMMING SUPPORT**

Work Order No.	Description of Work	Start Date	End Date	Work Order Amount
04-3023 (was previously 04-2377 under Master Agreement No. DL115)*	RLANRC Rancho Rehabilitation Revolution (R ³) Programming Support	September 17, 2013	July 21, 2014	\$ 45,899
04-2377*	RLANRC Rancho Rehabilitation Revolution (R ³) Programming Support	October 3, 2011	September 16, 2013	\$254,100 (reduced from \$299,999)
New WO request	RLANRC Rancho Rehabilitation Revolution (R ³) Programming Support	tbd	tbd	\$300,000
GRAND TOTAL				\$599,999

*Work Orders were competitively bid under ITSSMA.